

# JOB POSTING



St. Clair Catholic  
District School Board



Catholic  
Education  
Future  
Ready



## Hiring the Position of Computer Technician

Position:	<b>Computer Technician</b>
Union/Association:	<b>CUPE #4168</b>
Posting #:	<b>NT-2022-012</b>
Date Posted:	<b>January 20, 2022</b>
Closing Date:	<b>January 24, 2022, 4:00 p.m.</b>
Employment Status:	<b>Temporary, Full-Time</b>
Work Hours Schedule:	<b>40 hours per week</b>
Location:	<b>Sarnia-Lambton Schools</b>
Hourly Pay Rate Range:	<b>\$23.70 - \$26.38</b>
Start Date:	<b>A.S.A.P.</b>
End Date:	<b>August 31, 2022</b>

### If Interested

Send resume quoting posting number **(NT-2022-012)** in cover letter. Send by email to [apply@st-clair.net](mailto:apply@st-clair.net)

### Responsibilities

Reporting to the Coordinator – Learning Technology Systems & Support the Computer Technician is responsible for performing technical diagnostics, maintaining software and hardware for users and network control functions analysis. The incumbent acts as a resource person and provides on-going support in program installation while investigating and solving computer problems.

- Provide technical support and direction to School Board staff;
- Diagnose and monitor equipment failures;
- Complete hardware and software installations and maintenance;
- Configure computer and operating systems and peripheral devices;
- Work cooperatively and positively with others to facilitate an effective team environment.

### Qualifications and Skills

- Completion of a 2-year Community College program related to Information Technology or equivalent;
- Minimum two years previous work related experience;
- MCSE (Microsoft Certified Systems Engineer) is an asset;
- Experience servicing and supporting Macintosh computers is an asset;
- Experience servicing and supporting assistive technologies is an asset;
- Valid Ontario Driver's License (Class G); daily access to personal transportation.

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## Accommodation

The St. Clair Catholic District School Board is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environment. We will accommodate the needs of the applicants under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process; see Accessibility Standards for Customer Service Policy (<http://www.st-clair.net/policies.aspx>). Please advise the Human Resource Services Department to ensure your accessibility needs are accommodated throughout this process. Information received relating to accommodation measures will be addressed confidentially.

## Thank You

Qualified internal St. Clair Catholic CUPE applicants who are interested in applying to the above position are invited to submit a resume stating their qualifications and related experience by the closing date.

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**Director of Education**  
Scott Johnson

**Chair of the Board**  
John Van Heck

420 Creek Street  
Wallaceburg, ON N8A 4C4  
Telephone: 519-627-6762  
Fax: 519-627-8230  
Website: [www.st-clair.net](http://www.st-clair.net)